How do I reset my WordPress user password?

Hosting · https://computancy.co.uk/kb/how-do-i-reset-my-wordpress-user-password/

Update the password using WordPress Tools

If you would like to reset your WordPress User password, then you can use our WordPress Tools facility to do so. To reset your password:

- Head to your list of packages -> **[select package]** -> **Users.**
- Find the user you'd like to reset the password for and select **Manage** -> **Change Password.**
- Enter the new password and select **Change Password**.

You can then log in using your new password.

Updating the password using phpMyAdmin

If you'd like to use the traditional method, or if your WordPress site is not on the computancy WordPress platform then you can update WordPress user passwords directly from the database using phpMyAdmin:

- Head to your list of packages-> **[select package]** -> **phpMyAdmin.**
- Select **Log In** for the databse where the core WordPress installation is located.
- Select to expand the database tables on the left had side and locate the **wp_users** table.
- Locate the row with the user you wish to update the password for and select **Edit**.
- Locate the row with Column ID **user_pass,** select **MD5** in the function dropdown and enter your new password in the **Value** field.
- Select **Go** and your password will now have updated.