How do I setup my mailbox in Outlook?

Email accounts · https://computancy.co.uk/kb/how-do-i-setup-my-mailbox-in-outlook/

We make use of 'autodiscover' technology so that in the majority of cases, Microsoft Outlook can set up your account for you with only an email address and a password.

Automatic Setup

- In Outlook, choose the **File** tab
- Under 'Account Information', choose **Add Account**
- On the Auto Account Setup page, enter your name, email address, and password, and then choose **Next**
- Choose **Finish**

Manual Setup

If automatic setup failed, you can choose Manual setup or additional server types to enter your settings manually. Use these settings:

Account type: IMAP
Incoming mail server: imap.yourdomain.com
Outgoing mail server: smtp.yourdomain.com

Incoming server port (IMAP): 993
Use the following type of encrypted connection: SSL

Outgoing server port (SMTP): 587 (or 465)
Use the following type of encrypted connection: TLS

When setting up your account, please choose More Settings > Outgoing Server and check the box for 'My outgoing server (SMTP) requires authentication'.

If you experience any problems with the connection or receive a certificate warning, please disable SSL/TLS encryption and change the incoming server port to 143.